



Executive Committee Meeting
Tuesday – October 20, 2026, 5:15 PM

Meeting Notice:

The Viking Library System Executive Committee will hold its regular monthly meeting Tuesday, October 20 at 5:15 p.m. in the Viking Library System Office, 1915 W. Fir Ave., Fergus Falls, MN 56537. Members of the public may join the meeting in person or call 218-739-5286 during regular business hours to receive the meeting link and/or phone-in information. Information regarding the VLS Board meeting notice and schedule can be found online at: viking.lib.mn.us/viking-board

Meeting Agenda

1. Call to order
2. Approval of Agenda* (p. 1)
3. Public Open Forum
6. Consent Agenda* (Requested action – Approve):
 - a. Minutes—August 18, 2026 Executive Committee Meeting (p.)
7. Financials
 - a. Approval of Bills* (Requested action – Approve) (p.)
 - b. Financial Report* (Requested action – Accept) (p.)
 - c. Budget Adjustments* (Requested action – Approve)
 - d. Facility Maintenance* (Requested action—Approve)
8. Director’s Report (Informational) (p.) & Monthly Statistics (informational) (p.)
9. Committees
Budget
 - a. 2027 Draft Budget: COLA, HSA and Health Insurance (Requested action—Recommendation)
10. Unfinished Business
11. New Business
 - a. Integrated Library System (ILS) RFP (Requested action – Approve) (p.)
 - i. Review of Committed Fund balance for potential migration (informational)
 - b. Board Member Terms, 2027 Officers (informational)
 - c. Draft 2027 Board Meeting Calendar (Requested action—Recommendation) (p.)
12. Policy Review and Member Education
 - a. Credit Card Policy (Requested action—first reading) (p.)
13. Local Library Boards, NLLN Governing Board
14. Next Meetings:
Governing Board – Tuesday, November 17, 2026, 6:00 p.m.
Executive Committee – Tuesday, December 15, 2026, 5:15 p.m.

*Motion needed