Viking Library System
... providing local access to the world

**VLS Governing Board Meeting**
**Tuesday – January 20, 2026; 6:00 PM**

Meeting Notice:
The Viking Library System Governing Board will hold its regular monthly meeting Tuesday, January 20 at 6:00 p.m. in the Viking Library System Office, 1915 W. Fir Ave., Fergus Falls, MN 56537. Members of the public may join the meeting in person or call 218-739-5286 during regular business hours to receive the meeting link and/or phone-in information. Information regarding the VLS Governing Board meeting notice and schedule can be found online at: viking.lib.mn.us/viking-board

Annual Meeting Agenda

1. Call to order
2. Approval of Annual Meeting Agenda*
3. Welcome to new Governing Board Members
    a. Oath of Office
4. Public Open Forum
5. Election of 2026 Viking Library System Board Officers and Executive Committee Members-at-Large* (Requested action – Approve)
6. Adjourn

Regular Meeting Agenda

1. Call to order
2. Approval of Agenda*
3. Public Open Forum
4. Approval of Minutes—November 18, 2025, Governing Board Meeting Minutes* (Requested action – Approve)
5. Financials
    a. Authorize Business Services to e-file 1099 tax statements on behalf of VLS as a third-party filer and Aatrix (Redwing Software) to e-file W-2 forms* (Requested action – Approve)
    b. Annual Financial Designations* (Requested Action – Approve)
    c. 2026 IRS Standard Mileage Rate of 72.5 cents per mile* (Requested action – Approve)
    d. Approval of Bills* (Requested action – Approve)
    e. Financial Report* (Requested action – Accept)
6. Director's Report (informational) Monthly Statistics (informational)
    a. Inclement weather meeting date proposal
    b. Public Library Consultant's Report (informational)
7. Committees
    *Budget*
    a. 2025 Adjusted Budget (informational)
    b. 2025 Fund Balance Increases and Reallocations (informational)
    b. 2026 VLS Final Budget* (Requested action - Approve)

8. Unfinished Business
    a. Consent agenda* (Requested action – Approve)
    b. Amended VLS Governing Board Bylaws* (Requested action – Approve)
9. New Business
10. Policy Review and Member Education
11. Local Library Boards, NLLN Governing Board
12. Next Meetings:
    Executive Committee Meeting – Tuesday, February 17, 2026, 5:15 PM
    Governing Board Meeting – Tuesday, March 17, 2026, 6:00 PM
13. Adjourn

*Motion needed