Viking Library System
Executive Committee Meeting
February 17, 2026

Becky Stolee called the VLS Executive Committee meeting to order at 5:15 p.m.
Board members attending were Nina Battistini, Sharon Hintgen, Bob Lahman and Pat Lesmeister-Nelson. Staff members attending were Erin Smith, Julia Johnson, and Jody Lehn. The meeting was held in the meeting room of the Viking Library System.

Agenda and Roll Call
Bob Lahman made a motion to approve the agenda for February 17,2026. Pat Lesmeister-Nelson seconded. Motion carried.

Minutes
Sharon Hintgen made a motion to approve the VLS Executive Committee meeting minutes for December 16, 2025. Nina Battistini seconded. The motion carried.

Bills
Pat Lesmeister-Nelson made a motion to approve the list of disbursements as written. Bob Lahman seconded. Motion carried.

Financial Report:
Sharon Hintgen made a motion to except the financial report as written. Pat Lesmeister-Nelson seconded. Motion carried.

WCI Grant Application
Bob Lahman made a motion to approve submitting a Grant Application to West Central Initiative in the amount of $10,000 in support of the Civic Hub Project. Sharon Hintgen seconded. Motion carried.

Director's Report
See written report in board packet.

Administrative Workplan (informational)

Strategic Plan (informational)

Library Legislative Day is February 25, 2026

Vacation Request
Pat Lesmeister-Nelson made a motion to approve Erin's vacation request for June 18 thru July 3. Sharon Hintgen seconded. Motion carried.

Committee
Unfinished Business

Inclement weather meeting date proposal

Recommendation:
Approve setting the day after a regularly scheduled Board meeting as the scheduled meeting date, should a Board meeting be canceled due to inclement weather. The back-up meeting time would be the same as the regularly scheduled meetings:

- 6:00 p.m. for Governing Board meetings
- 5:15 p.m. for Executive Committee meetings

Background/Key Points:
The VLS Governing Board has had to cancel meetings in the past due to inclement weather. Setting a regular back-up meeting date and time assists with communication and scheduling should a Board meeting need to be canceled.
Bring to the full board in March 2026.

Amended VLS Governing Board Bylaws

VLS Board Meeting Schedule
Discussed and will bring to full board.

Policy Review and Member Education

Local Library Boards, NLLN Governing Board

Pat Lesmeister-Nelson made a motion to adjourn. The meeting was adjourned at 6:02 p.m.

Respectfully submitted,

Jody Lehn, Office Coordinator